

The Robust PMO

Presented by

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Project Management Office



“An organisational body or entity assigned various responsibilities related to the centralised and coordinated management of those projects under its domain.”

PMBOK® V3

Project Management Office



An office that operates (at an appropriate level) to support project endeavours and foster best practice project management within an organisation.

Important questions:

- Where does it belong?
- Who does it report to?
- What authority does it have?
- What extent of services?

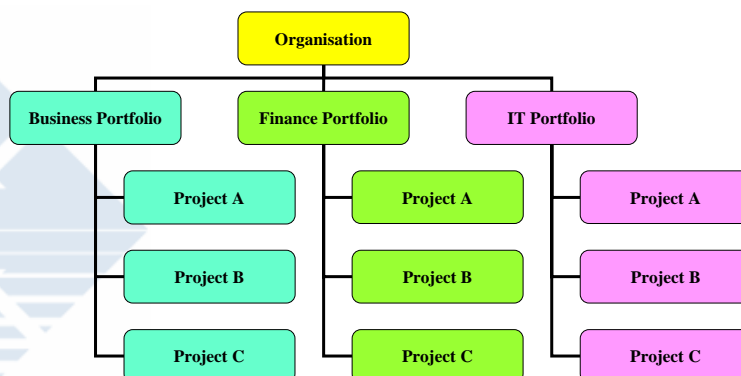


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Other Office Designations



1. Project Management Office (PMO)
2. Program Management Office (PgMO)
3. Portfolio Management Office

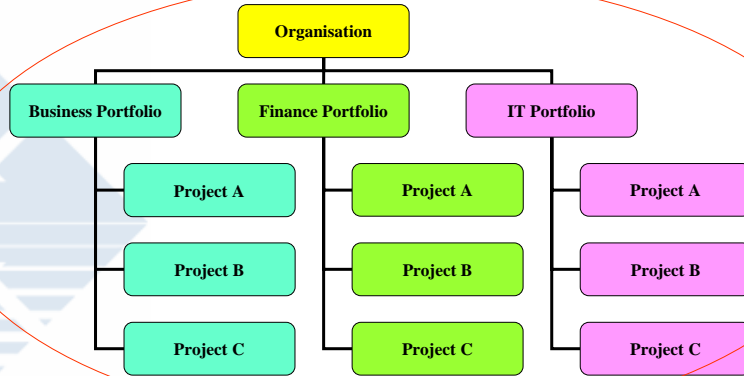


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Project Management Office



1. Project Management Office (PMO)
2. Program Management Office (PgMO)
3. Portfolio Management Office

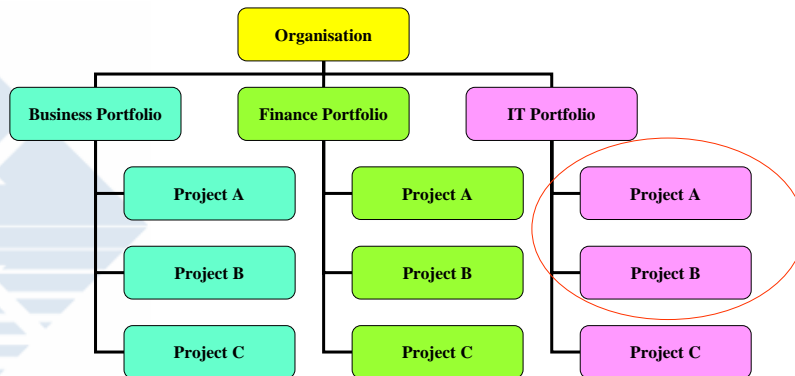


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Program Management Office



1. Project Management Office (PMO)
2. Program Management Office (PgMO)
3. Portfolio Management Office

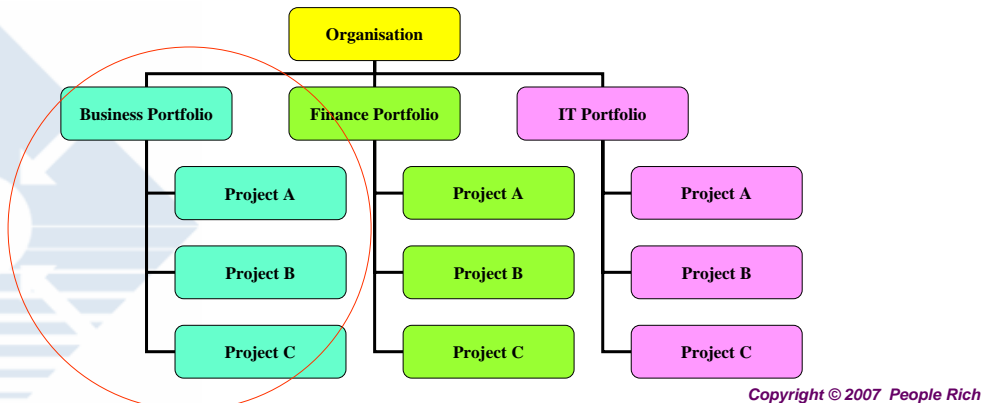


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Portfolio Management Office



1. Project Management Office (PMO)
2. Program Management Office (PgMO)
3. Portfolio Management Office (actually a PMO)



The PMO Myths



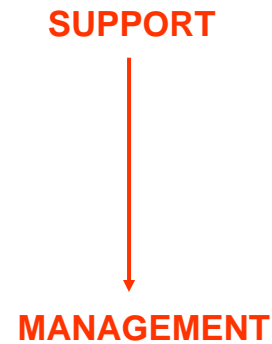
1. "Build it and they will come"
2. You need a Policy
3. You don't need executive support
4. Project Coaches need to be PM experts
5. The PMO are the Project Police



Typical PMO Variations



1. Level 1 Virtual Office
2. Level 2 Physical Support Office
3. Level 3 Project Managers' Office
4. Level 4 Project Governance Office

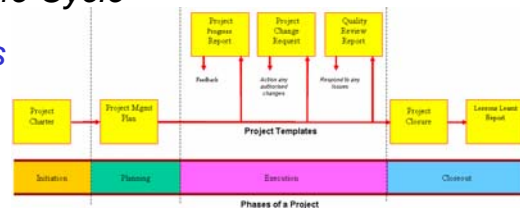


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Level 1 PMO (Virtual Office)



1. Project Management Methodology:
 - *Defined Project Categories (Simple / Complex)*
 - *Defined Project Life Cycle*
 - *Project Templates*
 - *Project Glossary*



2. Coordinates Training.



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Level 2 PMO (Physical Office)



Also typically includes:

1. Manned office (has support staff).
2. Registers projects, issuing Project IDs.
3. Reports high level Project Status to Executives.
4. Provides project tools.
5. Project management Library.
6. Project Coaching.



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Level 3 PMO (PM Office)



Also typically includes:

1. Project Polices and prescribed way to work.
2. Manned office (has support staff and Project Managers).
3. Reports on summarised project progress with greater detail.

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Level 4 PMO (Gov Office)



1. Highest authority.
2. Project Management Steering Committee overseeing all projects.
3. Reviews and endorses all changes.
4. Employs and deploys all / most Project Managers.
5. Full responsibility for all project works.
6. Often reflects a "Projectised" org structure.

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Key Success Factors



1. Raise the visibility of the PMO.
2. Have an Executive Champion.
3. Provide a simple "to use" methodology.
4. Make the PMO easily assessable.
5. Become a standing item on the Executive meeting agenda.
6. Make lessons learnt available.
7. Supplement training with ongoing coaching.

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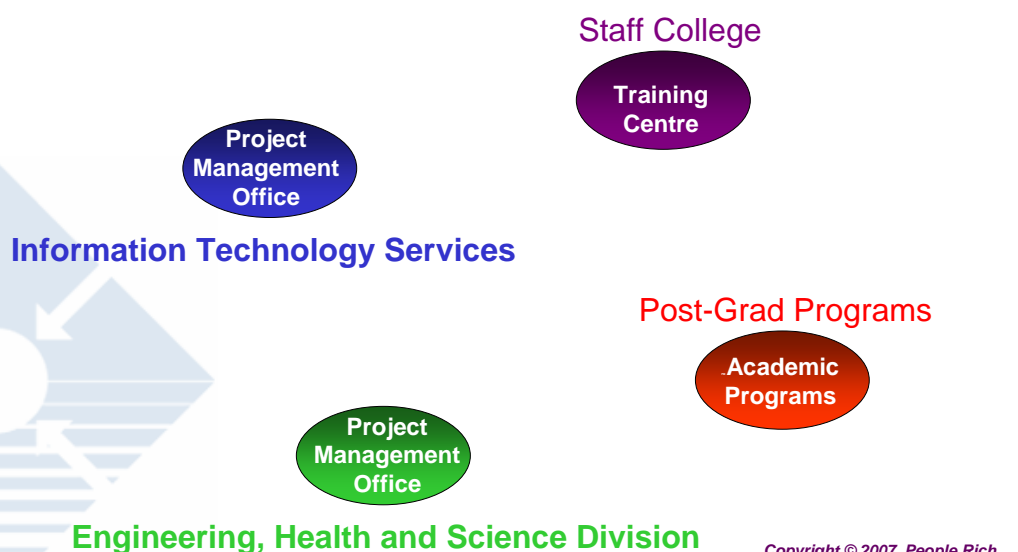
Personal Key Lessons



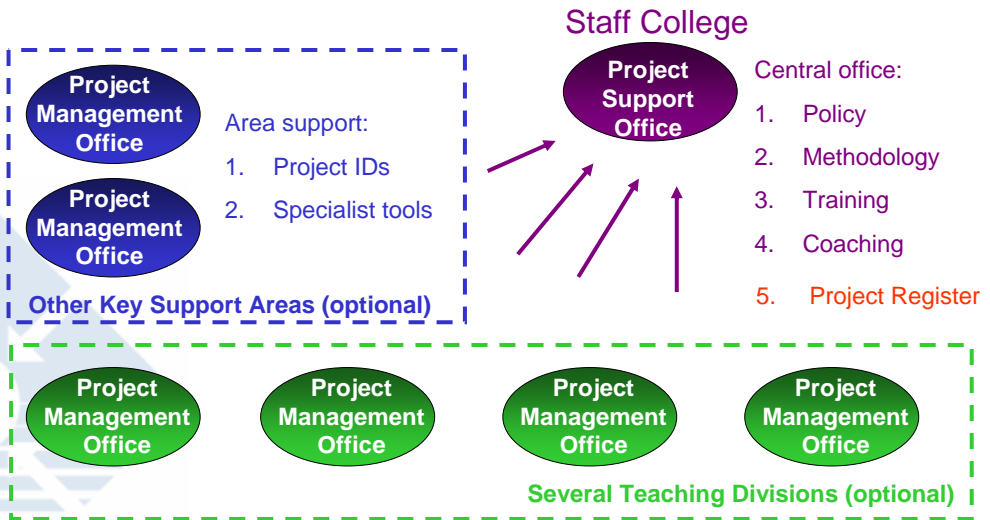
1. Clearly understand the drivers.
2. Consider the level of the PMO's authority.
3. Get buy-in, don't enforce policy.
4. Show the benefits of standardisation.
5. Provide multiple methods to teach the methodology (i.e., training, help guides, coaching etc).
6. Encourage knowledge sharing.
7. Implement the PMO as a project.

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Victoria University (Start Point)



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