



# Application for Project Managed Organisation (PMO) Award

## SECTION A

Company Name

Contact Name

(Title)

(Surname)

(Other Names)

Address

State

Postcode

Telephone

Facsimile

Website

Email

Signature

Position

Date

## SECTION B – Payment Details

A non-refundable fee of \$1,100 is payable upon application which includes the cost of the half-day workshop. A further fee of \$2,200 is payable if the application is successful.

Direct credit: NAB, Mosman. BSB: 082-299 Account # 68148-7298 (please include receipt with your application)

Visacard

Mastercard

Bankcard

Diners

Amex

Cardholder's Name

Card Number

Expiry

Signature

Amount \$

Cheque made payable to the AIPM

## Recognition Criteria

### 1. Organisational Leadership and Innovation.

- 1.1 Mixed matrix structure reflected in HR policy and practice.
- 1.2 Alignment of operations and projects management for effective resource management.
- 1.3 Executive commitment to management by projects expressed in policy, quality documentation.

### 2. Organisational Strategic Planning Link.

- 2.1 Business objectives in project's delivery terms clearly available, accessible to all.
- 2.2 Business benefits (outcomes) part of planning and continued review process for all initiatives undertaken.
- 2.3 Initiatives undertaken (as projects) have success criteria related to business KPI's that are measured for effectiveness at project completion.

### 3. Organisational Business Results Focus.

- 3.1 Project objectives referred to strategic/business objectives as a matter of course before Business Case approval.
- 3.2 Project managers monitor business benefits progressively with adequate delegated authority to act in the business interest.
- 3.3 A matrix matching business goals, KPI's and project objectives is accessible per program of projects for regular review to improve overall business performance.

### 4. Organisational Customer and Market Focus.

- 4.1 Project's scope definitions always developed with client to ensure end user and market requirements are met.
- 4.2 Clients internal and external are regularly involved in progress reviews to ensure business benefits.
- 4.3 Innovative and better means of achieving results are encouraged.

### 5. Organisational Supportive Processes.

- 5.1 Methodologies/procedures reflect project's delivery focus.
- 5.2 Quality management system aligned to project's delivery process.
- 5.3 Skills matrix adopted to project's delivery competence at team member, project manager, program manager levels.
- 5.4 Supportive systems aligned to project's management process.
- 5.5 Clear delineation CAPEX/OPEX costing; ie: costing system distinguishes assets maintenance/works costs from project's costs.

### 6. Data, Information and Knowledge Availability.

- 6.1 Organisation is structured and systems are supportive of project's delivery (required data readily available and accessible for initiation of projects).
- 6.2 A corporate repository exists of lessons learned from past projects to be of business benefit for future initiatives.
- 6.3 Information is shared across the organisation (a learning culture based on past experience).

### 7. Human Resource Management Alignment.

- 7.1 Skills development is encouraged in internal mentoring and a support program that ensures business opportunities are captured from workforce experience.
- 7.2 Individual performance objectives and potential reward/remuneration are linked to measurement of project success criteria.
- 7.3 Advancement/succession is based in competency measurement at three AQF levels.

### 8. Consistency of Application of Project Management Functions.

- 8.1 Processes in place to ensure all nine functions of project management can be:
  - applied consistently across organisation;
  - matched to business processes (eg projects risk accumulated for view of program risk and overall business risk);
  - used to benefit of the business, client and/or community.