

Application for Endorsement of a Recruitment firm

SECTION A Company Information

Company Name|

Contact Name|

Address|

.....|

Telephone|

Facsimile|

Email|

Website|

SECTION B Firm Profile

Please provide information on your firm and its experience in recruitment generally.

SECTION C Qualifications, certifications etc

1. Please explain the selection criteria your firm uses when recruiting for project management positions. Include information on your understanding of qualifications, certifications and experience.
2. Support this statement with copies of recent advertisements placed to recruit for a range of project management positions.

SECTION D Firm policies, practices etc

Please provide information on practices, processes and policies in place in your firm which provide evidence of your understanding and appreciation of the specific needs and issues related to recruiting for project management related positions.

SECTION E Key Personnel

Please provide information on personnel directly involved in recruiting for project management related positions in your firm.

SECTION F Referees

Please provide contact details of three Referees who have knowledge and experience of your processes for recruiting for project management related positions.

Australian Institute of Project Management

SECTION G Declaration

I declare that the statements made in this application, and in any accompanying documents are true and correct.

Name|
Position in company|
Signature|
Date|

SECTION H Payment Section (a non refundable deposit of \$550.00 is payable before your application will be reviewed).

Visacard Mastercard Bankcard Amex Diners

Cardholders name|
Card number| Expiry|
Signature|

Cheque made payable to the AIPM.