

AIPM NEWSLETTER



ISSUE 4 | TAS CHAPTER

June 2003

PRESIDENT'S MESSAGE

Last month I wrote about the promising signs that employers were starting to take Project Management seriously and reflecting this in their job advertisements and position descriptions.

I received one response to this article that I would like to share.

The individual in question responded to an advert in the paper calling for a Project Manager with relevant experience. The advert didn't say much more than this.

The individual had experience in a related field but no educational background in the specific field in question. This person applied for the position but did not get the job at the end of the day. The successful applicant was a graduate engineer with no project management experience.

Our applicant doesn't hold a grudge as it is up to the employer to decide exactly what they are looking for. In this case it may be that half way through the process the employer realised they didn't have an applicant that fitted the bill and instead chose to recruit a trainee.

The point our applicant was most upset with was that the impression they were given by the company during the debrief was that they wanted a person with qualifications in the specific field and Project Management experience. The advert and position descriptions did not say this.

So the point we are trying to make out of this story is that employers need to clearly specify what they are looking for. AIPM are only too happy to help with position descriptions that will hopefully not create this potentially misleading situation.

The other message that I get from this story is

"Do good Project Managers need to have a qualification in the field they are to manage?"

This is a huge subject, one worthy of a debate. I welcome comments from any and all. I have posted a discussion item on the AIPM website at <http://forums.aipm.com.au/forum/> in the category General (Members and Public). Feel free to contribute to the discussion.

Stuart Hughson, President

TAS Chapter

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WHERE ARE OUR MEMBERS?

The table below shows where our members are. It should be noted that those companies that have more than 6 members can apply for corporate membership thereby providing discounted renewal fees. Visit the AIPM website (www.aipm.com.au) for more information.

Company	No.
ABB	1
Aurora Energy	3
Australian Antarctic Division	1
Australian Red Cross Blood Service	3
CPM Group	1
Deloitte Touche Tohmatsu	1
Department of Economic Development	4
Department of Education	8
Department of Health and Human Services	19
Department of Infrastructure, Energy & Resources	9
Dept. of Justice & Industrial Relations	1
Department of Premier and Cabinet	12
Dept Primary Industries, Water and Environment	6
Dept. of Tourism, Heritage & the Arts	1
Department of Treasury & Finance	4
Devonport City Council	1
Duke Energy	1
GHD Pty Ltd	10
Hazell Brothers Group	1
Hobart City Council	1
Hobart Water	1
Hydro Tasmania	3
Local Government Association of Tasmania	1
Pitt & Sherry	1
Sinclair Knight Merz	2
Tas Span	1
Tasmania Police	5
Telstra	1
Transend	5
University of Tasmania	1
Verdant Programming	1
Unknown	14
Grand Total	123

MEMBER OF THE MONTH

The TAS Chapter runs a Member of the Month award. Each month we select a member who we feel is worthy of recognition for achievement in the profession of Project Management. The winner each month will receive a gift from AIPM,

but more importantly will be given the opportunity to have their profile added to the AIPM website. We will also make mention in this publication.

Unfortunately we have not received any nominations for the month of June. Thus the gift goes begging this month.

We welcome your nominations of yourself, your friend or a colleague. Please email your nomination to the TAS Secretary with details of why you think that person is worthwhile of the Member of the Month award. We will follow up in due course for additional information if required.

WELCOME!!

The council and current members of AIPM TAS Chapter would like to welcome:

<i>Name</i>	<i>Organisation</i>	<i>Membership Grade</i>
John Rock	Hydro Tasmania	Member
Janine Evers	Dept of Health & Human Services	Associate

PM JOURNAL ARTICLES

The editor of The Australian Project Manager magazine welcomes contributions from TAS members.

The theme of the December 2003 issue will be "Organisational Project Management". Articles are due middle of September 2003. Articles can be up to two pages (1800 words), photos and diagrams are welcome. Contact the editor at kayfay@bigpond.com.

YOUR WORD

We would appreciate your contribution to this newsletter. Articles of 150 – 200 words that succinctly relate a topical project management issue are invited from all members. Forward your articles to the Chapter Secretary for inclusion in future issues of this newsletter.



<http://www.aipm.com.au>



TAS CHAPTER GOALS FOR 2003

Recognition: Increase the recognition in Tasmania of project management as a profession and of AIPM as the body representing professional project managers in Australia.

Membership Growth: Target of 10 new individual members and 1 corporate member by end of 2003.

Professional Development: Provide a range of professional development opportunities to suit members' needs and to help raise awareness about the profession of project management and what professional project managers do.

Services: Home Page, improved membership application and approvals procedures, more interesting Newsletter.

AIPM IN NORTHERN TASMANIA

We have received requests from northern Tasmanian members to hold some events in the north. Adjacent you will see news about the upcoming Project Performance Workshop in Launceston. Additionally, we have speakers lined up for more seminars and will advise dates when they are known.

It is noted that we now have 14 members in northern Tasmania. This is more than we started the Tasmania chapter with and therefore the opportunity exists for a sub-group to form to further Project Management and AIPM in the north. It will allow increased activity and an improved contact base for northern Tasmanians.

If you are interested in progressing this idea please contact the State President, Stuart Hughson, who will provide any necessary assistance to get things rolling.

RegPM STATS

At the recent RegPM seminar in Hobart there were many questions in relation to the number of RegPM holders in Tasmania and Australia. The table below gives a snapshot as at the end of June.

Chapter	RPM in progress	Already RPM	MPD in Progress	Already MPD
NSW	100	121	38	73
Vic	77	126	22	35
Qld	143	163	25	55
SA	21	20	10	6
WA	11	46	5	21
Tas	3	7	2	1
NT	7	3	2	3
ACT	11	25	8	9
Total	373	511	112	203

AIPM STUDENT AWARDS

The AIPM has established an awards program to recognise and honour outstanding achievements by students enrolled in project management related courses and/or their contribution to the profession of project management.

If you know any students in Project Management or any student in any faculty contributing towards to the profession of project management then direct them to the website for more details. (http://www.aipm.com.au/html/student_awards.cfm)

State prizes include AIPM membership and cash. The State winner is then eligible for the National Award, presented at the National Conference in October.



<http://www.aipm.com.au>



The *2003 annual conference* will be held in Alice Springs from Sunday 12th October to Tuesday 14th October 2003.

The Conference Program and *Poster Exhibition* will provide excellent coverage on a range of relevant issues for those involved in project management. In conjunction with the conference, the winner of the 2003 *Project of the Year* award will be announced at the conference dinner on Monday 13th October 2003.

For more information visit the website at http://www.aipm.com.au/html/aipm_conferences.cfm.

PROJECT MANAGEMENT ACHIEVEMENT AWARDS (PMAA) 2003

The PMAA 2003 is being held at the Hobart Function & Conference Centre in Hobart on Saturday, 6 September 2003. The PMAA are an important event for not only the AIPM and its members but also the broader project management community. They provide a benchmark for, and recognition of, excellence in the project management profession. The PMAA 2003 promises to be a great night, so come along, let your hair down and celebrate the success of our project management colleagues!

Submissions for this year's awards closed on 1 July 2003. Five high calibre submissions have been received and the judging panel will now commence their assessment of the submissions.

The state winner will go on to represent Tasmania at the National awards to be announced at the Awards night as part of the 2003 Conference in Alice Springs.

Silver and bronze sponsorship packages for the Tasmanian awards night are still available. If you are interested please contact the Tasmanian PMAA

Project Manager for more details (see contact details at the end of this newsletter).

Hydro Tasmania have once again agreed to be the Gold Sponsor of this event. Additionally, the Tasmanian Government Inter Agency Steering Committee have once again signed on as a Silver Sponsor of this event. Both organisations recognised the value of this event to project management in Tasmania and were eager to be involved again.

Transend are a new sponsor of the event this year and we welcome their input into the night.

We would like to thank our sponsors for all their assistance and we would love to have as many people along on the night to support the sponsors and most importantly to see the five submissions and the winner.

Tickets have yet to go on sale but if you are interested please contact the PMAA Project Manager.

FOR SALE

THIS PRIME ADVERTISING SPACE

Don't miss this great opportunity to advertise your services to Project Management decision-makers in all industry and government sectors in TAS.

\$150 per Issue
(ask about a discount for multiple issues)

For further information telephone the AIPM TAS Chapter Secretary on **6233 2480**



TIP OF THE MONTH

FINDING YOUR CLIENTS' HIDDEN NEEDS - A 16-POINT CHECKLIST

HOW DO YOU UNCOVER your clients' personal needs – their hidden expectations? Mel Lester of The Business Edge suggests that asking your clients the following questions is a good place to start:

- What constitutes adequate communication during the project?
- What are the best means and times to reach you?
- How many meetings do you expect, and at what points in the project?
- Who takes responsibility for facilitating meetings (including the agenda, invitations, and minutes)?
- What kinds of decisions do you want to be involved in?
- At what specific points in the project do we need your approval? Who else is involved?
- Do you want to participate in any internal project team meetings?
- At what points do you want to review draft work products?
- What information do you want us to routinely report to you?
- What records do we need to maintain for you, and in what form?
- Are there any specific restrictions regarding sharing information with other stakeholders?
- What specific deliverable standards should we follow?
- Are there special document control procedures you wish to follow?
- What is the most efficient way to handle invoicing?
- How will scope changes be managed?
- How will you provide meaningful performance feedback?

Understanding these "little things" that really matter to clients could very well turn into a "bigger thing": your next project.

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UPCOMING EVENTS

Put these dates in your diary. More info will follow in due course, or visit the AIPM website and follow the links to the Tasmanian Events Calendar.

Title: The Pros and Cons of Risk Management using AS 4817

Date: 23 July 2003
 Time: 12:30pm – 2:00pm
 Venue: Hadleys Hotel

Title: Project Performance Workshop

Organisation: Environmental Consultants t/a Standards Australia Tas
 Description: This course provides the background, context and understanding needed to implement an earned value based management system following the recently developed Australian standard, AS 4817.

Date: 12 August 2003
 Time: Full Day
 Venue: Corus Hotel Hobart

Title: Project Performance Workshop

Organisation: Environmental Consultants t/a Standards Australia Tas
 Description: This course provides the background, context and understanding needed to implement an earned value based management system following the recently developed Australian standard, AS 4817.

Date: 13 August 2003
 Time: Full Day
 Venue: Launceston Tram Shed

Title: The effective use of Contracts in Procurement

Date: 27 August 2003
 Time: 12:30pm – 2:00pm
 Venue: Hadleys Hotel

Title: Christmas Drinks

Date: 11 December 2003
 Time: 5:00pm – late
 Venue: Hadleys Hotel

If you would like to present at an AIPM educational seminar or you can recommend a speaker, please contact Stuart Hughson, the State President, listed at the end of this newsletter.



<http://www.aipm.com.au>

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